ENROLMENT FORM

TARA ROAD MEDICAL CENTRE PLEASE USE A BLACK PEN TO COMPLETE		1 Tara Road, Papamoa Beach, 3187 Ph 07 5422277 / Fax 07 5422287	
Provider	**NZMC**	**EDI : tararoad**	**NHI**

*** Indicates Fields that are COMPULSORY** **Fields above for Office Use ONLY**

Legal Name	Title	Surname/Family Name*	First/Given Name*	
	Middle Name(s)*	Preferred Name	Maiden Name	
Birth Details	Day / Month / Year of Birth*	Place of Birth*	Country of Birth*	
Gender	☐ Male ☐ Female ☐ Gender diverse (please state)*		Primary Language	

Usual Residential Address	House (or RAPID) Number and Street Name*	Suburb/Rural Location*	Town / City and Postcode*
Postal Address (if different from above)	House Number and Street Name or PO Box Number	Suburb/Rural Delivery	Town / City and Postcode
Contact Details	Mobile Phone / Home Phone	Email Address	

Next Of Kin / Emergency Contact	Name	Relationship	Mobile (or other) Phone
	Address		

Community Services Card	☐ Yes	☐ No	Day / Month / Year of Expiry	Card Number (if known)
High User Health Card	☐ Yes	☐ No	Day / Month / Year of Expiry	Card Number (if known)

Ethnicity Details

Which ethnic group(s) do you belong to?

Tick the space or spaces which apply to you

- ☐ New Zealand European
- ☐ Maori
- ☐ Samoan
- ☐ Cook Island Maori
- ☐ Tongan
- ☐ Niuean
- ☐ Chinese
- ☐ Indian
- ☐ Other (such as Dutch, Japanese, Tokelauan). Please state:

IWI	
Occupation	
Employer & Address	

Smoking Status (applies to 15 years & over ONLY)

Never smoked ☐ Current smoker ☐

Ex-smoker ☐ Approximate Quit Date_____

Would you like support to quit? Yes ☐ No ☐

Consent to Receive Communications via *Email - Text - Patient Portal* *(if available)*

Please tick applicable boxes to give your consent:

☐ Text Message ☐ Patient Portal (secure)

☐ Email (non-secure)

Transfer of Records Authority

In order to get the best care possible, I agree to the Practice obtaining my records from my previous Doctor. I understand I will be removed from their practice register, as I am only able to be enrolled at 1 practice at a time in NZ.

☐ Yes - please request transfer of my records ☐ Not Applicable ☐ No	Previous Doctor and/or Practice Name
Signature Day / Month / Year	Practice Address / **Location** **PLS COMPLETE PG2**

ENROLMENT FORM

My declaration of entitlement and eligibility

I am entitled to enrol because I am residing permanently in New Zealand. *The definition of residing permanently in NZ is that you intend to be resident in New Zealand for at least 183 days in the next 12 months*	☐

I am eligible to enrol because:

a	**I am a New Zealand citizen** *(If yes, tick box and proceed to **I confirm that, if requested, I can provide proof of my eligibility** below)*	☐

If you are **not a New Zealand citizen** please tick which eligibility criteria applies to you (b–j) below:

b	I hold a resident visa or a permanent resident visa (or a residence permit if issued before December 2010)	☐
c	I am an Australian citizen or Australian permanent resident AND able to show I have been in New Zealand or intend to stay in New Zealand for at least 2 consecutive years	☐
d	I have a work visa/permit and can show that I am able to be in New Zealand for at least 2 years (previous permits included)	☐
e	I am an interim visa holder who was eligible immediately before my interim visa started	☐
f	I am a refugee or protected person OR in the process of applying for, or appealing refugee or protection status, OR a victim or suspected victim of people trafficking	☐
g	I am under 18 years and in the care and control of a parent/legal guardian/adopting parent who meets one criterion in clauses a–f above **OR** in the control of the Chief Executive of the Ministry of Social Development	☐
h	I am a NZ Aid Programme student studying in NZ and receiving Official Development Assistance funding (or their partner or child under 18 years old)	☐
i	I am participating in the Ministry of Education Foreign Language Teaching Assistantship scheme	☐
j	I am a Commonwealth Scholarship holder studying in NZ and receiving funding from a New Zealand university under the Commonwealth Scholarship and Fellowship Fund	☐

I confirm that I have provided proof of my eligibility	☐	Evidence sighted (*Office use only*)

My agreement to the enrolment process

NB. Parent or Caregiver to sign if you are under 16 years

I intend to use this practice as my regular and on-going provider of general practice / GP / health care services.

I understand that by enrolling with ***TARA ROAD MEDICAL CENTRE*** I will be included in the enrolled population of **Western Bay of Plenty PHO** and my name, address and other identification details will be included on the Practice, PHO and National Enrolment Service Registers.

I understand that if I visit another health care provider where I am not enrolled I may be charged a higher fee.

I have been given information or informed about the benefits and implications of enrolment and the services this practice and PHO provides along with the PHO's name and contact details.

I have read the Health Information Privacy Statement **and acknowledge** that the information I have provided on the Enrolment Form will be used to determine eligibility to receive publicly-funded services. **I also acknowledge** that my information may be shared with other agencies, but only when permitted under the Privacy Act and Health Information Privacy Code.

I understand that the Practice participates in a national survey about people's health care experience and how their overall care is managed. Taking part is voluntary and all responses will be anonymous. I can decline the survey or opt out of the survey by informing the Practice. The survey provides important information that is used to improve health services.

I agree to inform the practice of any changes in my contact details and entitlement and/or eligibility to be enrolled.

I agree to the Terms and Conditions of Trade of *TARA ROAD MEDICAL CENTRE* and undertake to pay any fees applicable for Practice Services & all costs incurred in collection of any debt for myself & my dependents.

Signatory Details	Signature*	Day / Month / Year*	☐ Self-Signing	☐ Authority

An authority has the legal right to sign for another person if for some reason they are unable to consent on their own behalf.

Authority Details *(where signatory is not the enrolling person)*	Full Name	Relationship	Contact Phone
	Basis of authority (e.g. parent of a child under 16 years of age)		

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Thank you for choosing to enrol with Tara Road Medical Centre. To ensure we can process your enrolment we do require evidence of your eligibility. Please do not be offended by us asking for this, it is a requirement ALL patients must provide and ensures that ONLY people who are entitled to funded health care in New Zealand receive it. If you do not have this with you we ask that you take your enrolment form home with you and return it once you have the required paperwork. We are unable to process enrolments without all the paperwork.

If you are a New Zealand Citizen please provide one of the below

1. **NZ Passport or**
2. **NZ Birth Certificate or**
3. **If you do not have either of the above a current CSC card**

If you are not a New Zealand Citizen we require a copy of your passport and visas which show

1. **NZ Resident**
2. **Work visa valid for 2 years or more**
3. **Or a combination of other visas with the most current being a work visa which add up to a total of 2 years or more with no gaps in between the visas**

As new patients to the Practice you will be required to make a new patient appointment which will include 15 minutes with a Nurse and 15 minutes with the Doctor, once we have received your notes from your previous surgery.